



## **Tufts-New England Medical Center**

### **GME 01-F: POLICY REGARDING RESIDENCY PROGRAM CLOSURE OR POSITION REDUCTION**

#### **I. Introduction**

It is the policy of Tufts-New England Medical Center Hospitals, Inc. to comply with all requirements of the Accreditation Council for Graduate Medical Education (“ACGME”) in closing residency programs or reducing the number of House Officers in any Graduate Medical Education (“GME”) program.

These procedures are applicable to all House Officers enrolled in any of the Hospital’s GME programs. The term “House Officers” shall include physicians, or other graduates of a doctoral program who are enrolled in a Hospital-sponsored training program as interns, residents or fellows (hereinafter “Trainees”).

It is the Hospital’s policy to facilitate the continuation of the educational needs of its Trainees in the event any GME program is closed or positions reduced for any reason. The Hospital and the Program will utilize their best efforts to provide the opportunity for Trainees to complete his or her graduate medical education requirements for specialty or subspecialty board eligibility.

#### **II. Position Reduction**

In the event that the Hospital reduces positions in any GME program, the Hospital shall reduce, whenever feasible, the number of first post-graduate year (“PGY”) positions offered. If any reductions must be made of positions currently filled, the reductions will begin at the PGY1 level and progress sequentially. The Hospital and the Program will utilize their best efforts to facilitate a transfer of any appointed Trainee to another accredited program in the Boston area or Tufts-New England region whenever possible.

#### **III. Program Closure**

If circumstances allow, the Hospital shall phase-in closure of any GME program such that no new appointments shall be made while current Trainees complete their training toward specialty or subspecialty board eligibility. If the Hospital is unable to phase-in program closure, the Hospital and the Program will utilize their best efforts to facilitate a transfer of any appointed Trainee to another accredited program in the Boston area or Tufts-New England region whenever possible.

#### **IV. Program Director Responsibilities**

It is the responsibility of the Program Director to notify the GME Committee in anticipation of any position reduction or program closure. The GME Office and the GME Committee will assist the Program Director in complying with this Policy

**Approved: Graduate Medical Education Committee, April 2, 2001**  
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